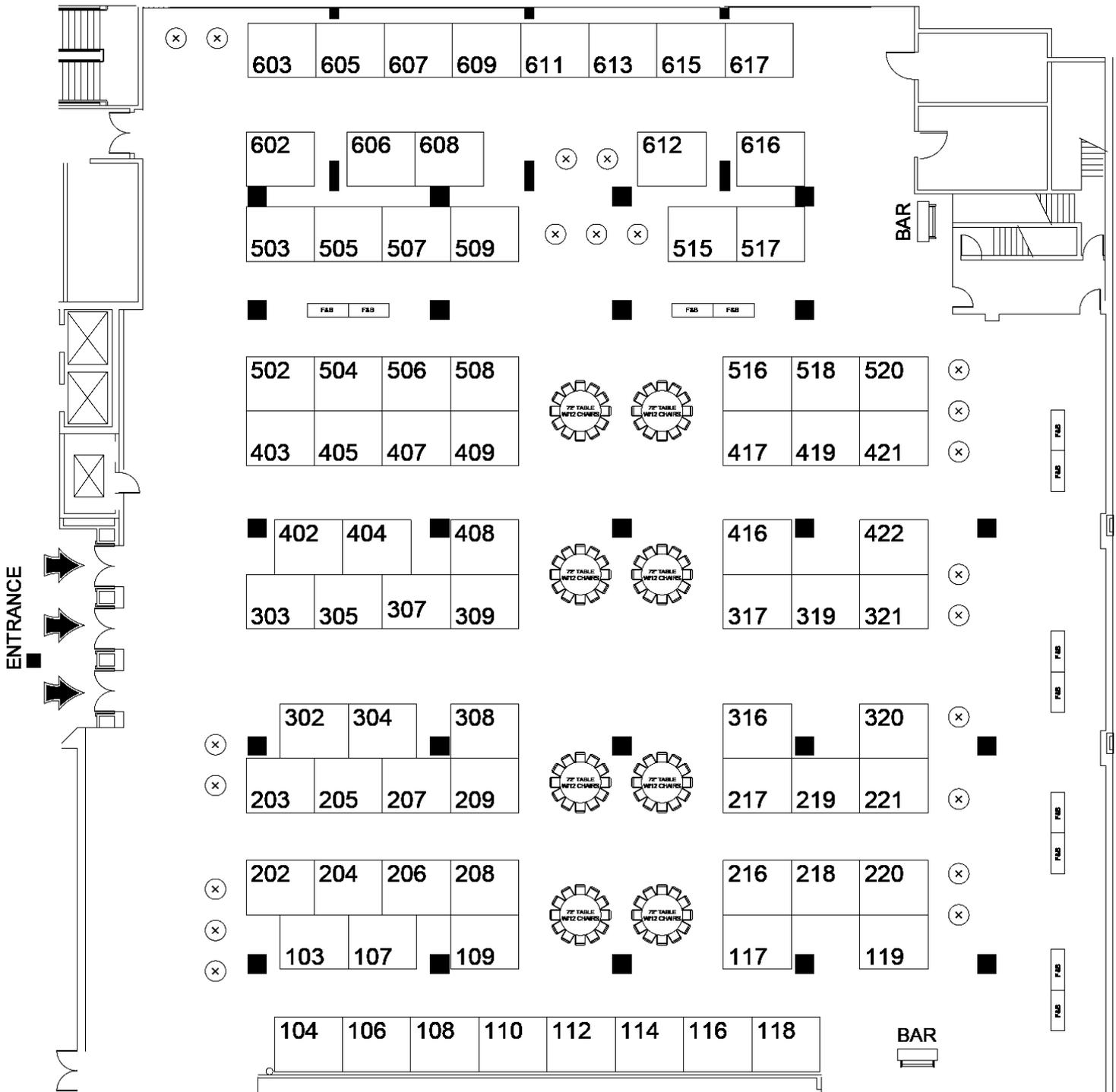


# NABIP 2023 Annual Convention Floorplan



# 2023 NABIP Annual Convention and Exposition EXHIBITOR & SPONSOR CONTRACT

## PREFERRED LOCATION

We are applying for (number of) \_\_\_\_\_ booth(s).

Enter booth number choices from the floor plan.

First # \_\_\_\_\_ Second # \_\_\_\_\_ Third # \_\_\_\_\_

Locations, rental fees and dimensions are shown in the prospectus.  
The floor plan is subject to change.

## EXHIBITOR SPACE

- \$3,100    \$200 additional for corner space

## SPONSORSHIP

- Platinum - \$30,000

\_\_\_\_\_ Platinum Sponsor Category Choice

- Gold - \$23,500

\_\_\_\_\_ Gold Sponsor Category Choice

- Silver - \$17,500

\_\_\_\_\_ Silver Sponsor Category Choice

- Crystal - \$12,000

- Bronze - \$5,500

- Additional Sponsorship Choice and Price

\_\_\_\_\_ Additional Sponsorship Choice and Price

## PAYMENT

\_\_\_\_\_ Total Amount

An invoice for your confirmed contracted purchase amount will be provided in no more than 3 business days from the time of receipt of completed contract. Payment is due in full at time of contract. Payments can be made via check, ACH or credit card.

A 3% surcharge will be applied on all credit card transactions, which is not greater than our cost of acceptance. No surcharge is applied to payments made via ACH.

\_\_\_\_\_ Authorized By (Please Print)

\_\_\_\_\_ Authorized Signature

## GENERAL INFORMATION

\_\_\_\_\_ Company Name

\_\_\_\_\_ Key Contact Name

\_\_\_\_\_ Title

\_\_\_\_\_ Address

\_\_\_\_\_ City

\_\_\_\_\_ State

\_\_\_\_\_ Zip

\_\_\_\_\_ Phone

\_\_\_\_\_ Fax

\_\_\_\_\_ E-mail

\_\_\_\_\_ Company's Primary Line of Business

## PROGRAM LISTING AND SIGN INFORMATION

\_\_\_\_\_ Company Name (List name exactly as it should appear in the program and on your booth sign.)

\_\_\_\_\_ Address

\_\_\_\_\_ City

\_\_\_\_\_ State

\_\_\_\_\_ Zip

\_\_\_\_\_ Phone (toll-free if you have one)

\_\_\_\_\_ Company Website

We agree to abide by all rules and regulations governing the convention, as printed in the sponsors and exhibitor's prospectus and this application. Acceptance of this application by the National Association of Benefits and Insurance Professionals constitutes a contract.

**Email contracts with payment information to: [justin.wolfe@theYGSgroup.com](mailto:justin.wolfe@theYGSgroup.com)  
or mail to: The YGS Group, Attn: NABIP Convention, 3650 West Market Street, York, PA 17404**

# Exhibitor Rules and Regulations

**Companies participating in the 2023 National Association of Benefits and Insurance Professionals (NABIP) Annual Convention and Exposition at Hyatt Regency New Orleans hereby agree to conform to the following rules and regulations:**

## **ELIGIBILITY**

Companies whose proposed exhibit of products or services conforms with the purposes of the NABIP Convention will be eligible to apply for booth space. NABIP reserves the right to reject or dismiss any exhibit deemed undesirable.

## **EXHIBIT MOVE-IN AND MOVE-OUT**

Exhibit personnel will be allowed to set up on Saturday, June 24, 2023, from 10:00 a.m. until 3:00 p.m. All exhibits must be set up By 3:00 p.m. on Saturday, June 24. Exhibitors must pack and move out materials no sooner than 1:30 p.m. and no later than 4:30 p.m. on Monday, June 26, 2023.

## **PROTECTING OF THE EXHIBIT FACILITY**

Nothing shall be tacked, posted on, nailed or otherwise attached to the walls, floors or other parts of the exhibit hall or furniture. Any damage caused to the facility or furnishings will be billed to the exhibitor. Packing, unpacking and assembly of materials may be done only in designated areas and in conformity with the directions of the exhibit manager, Hyatt Regency New Orleans, or the convention decorator.

## **DEFAULT OCCUPANCY**

All exhibitors must be set by 3:00 p.m. on Saturday, June 24. Any exhibitor failing to occupy space by the appointed hour is not relieved of the obligation to pay for such space at the full rental price, but NABIP has the right to utilize such spaces to eliminate blank space in the exhibit hall.

## **STAFFING OF BOOTHS**

As a courtesy to attendees, and as an added security measure, we require that each booth be always occupied by a member of the exhibiting company when the exhibition is open. In addition, all onsite exhibitor promotion and marketing must be completed within each exhibitor's contracted space.

*continued on next page*

# Exhibitor Rules and Regulations *continued*

## **CARE AND USE OF SPACE**

The exhibitor must, at his/her expense, maintain in good order the space for which the exhibitor has contracted. Materials shall be shown only in the official area designated by NABIP. Neither exhibitors nor non-exhibiting companies will be allowed to show films or display products or services in suites or other areas during the NABIP Convention in competition with exhibitors in the Exhibit Hall. Products or literature may be distributed ONLY from within the rented space. Exhibit booths may not be sublet or shared without written permission of NABIP. No food or beverages may be served in your booth without written permission from NABIP.

## **CONFLICTING MEETING AND SOCIAL FUNCTIONS**

To ensure maximum participation in all NABIP activities, exhibiting companies may not schedule meetings or social functions that would encourage the absence of attendees or exhibitors from official functions.

## **SECURITY, LIABILITY, AND INSURANCE**

The exhibitor hereby assumes entire responsibility and hereby agrees to protect, defend, indemnify and save the Hotel, its owners, its operator, and each of their respective parents, subsidiaries, affiliates, employees, officers, directors, and agents harmless against all claims, losses or damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by its installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof, excluding any such liability caused by the sole gross negligence of the Hotel and its employees and agents. The exhibitor and its third-party contractor shall obtain and keep in force during the term of the installation and use of the exhibit premises, policies of Comprehensive General Liability Insurance and Contractual Liability Insurance, insuring and specifically referring to the Contractual liability set forth in this Exhibit Agreement, in an amount not less than \$2,000,000 Combined Single Limit for personal injury and property damage. Small and easily portable articles should be properly secured or removed after exhibition hours. Perimeter security provided by NABIP and the Hyatt Regency New Orleans shall be deemed purely gratuitous on their part and shall in no way be construed to make NABIP and the Hyatt Regency New Orleans liable for any loss or inconvenience suffered by the exhibitor. NABIP or its contractors shall not be liable for any failure to deliver space to any exhibitor who has contracted for exhibit space under the terms of this agreement if non delivery is due to any of the following causes: destruction of or damage to the building or the exhibit areas by fire or act of God; terrorist acts; strikes; the authority of law; or any cause beyond its control. NABIP will, however, in the event it is not able to hold an exhibit for any of the above-named causes, reimburse exhibitors pro-rata on any rental fee paid, less any and all legitimate expenses incurred by NABIP for advertising, administration and similar related costs.

*continued on next page*

# Exhibitor Rules and Regulations *continued*

## FIRE REGULATIONS

In accordance with regulations of the local fire department, explosives or combustible materials are not to be displayed. This includes gas, paint, propane, alcohol, turpentine, chemicals, etc. All materials used in the construction of exhibit booths must be non-flammable. No open flames are allowed. All aisles and exits must be kept clear and free from obstructions to comply with fire regulations.

## SIZE AND HEIGHT LIMITATIONS

Each booth space will be 8' deep by 10' wide. Out of consideration for your neighboring exhibitors, no solid exhibit construction will be permitted to exceed 42" in height except in the rear half of the booth. For example, in a standard 8' x 10' booth, any construction above 42" must begin 4' (halfway) back from the aisle.

## CANCELLATION

All cancellations of booth space must be received in writing. Cancellations received on or prior to February 15, 2023, will be liable for 25% of the cost of booth space. Cancellations received after February 15, 2023, but prior to April 12, 2023, will be liable for 50% of the cost of booth space. For cancellations received after April 12, 2023, exhibitors are liable for 100% of the cost of booth space. No refunds will be made after April 12, 2023.

These regulations are imposed to ensure the maximum success and safety of the NABIP Convention, not only for NABIP, but for all exhibiting companies. Any exhibitor violating the regulations may be asked to remove their exhibit immediately with no refund or rental fee.

