

Exhibitor Workshop Contract

nctm.org/annualexhibit

Contract Deadline: October 14, 2026



2026
**ANNUAL MEETING
& EXPOSITION**
Oct. 28-31, Denver

Submit completed contracts via email to NCTM@theygsgroup.com.
Call 717.430.2221 with any questions.

WORKSHOP INFORMATION & RATES

On/before June 30, 2026: \$1,500 | July 1, 2026 Onward: \$1,650

What NCTM Provides

- Workshop room and schedule
- Room signs
- Directional signs to workshop location
- LCD projector with screen
- Lapel microphone
- Listing of your company name, title of the workshop, and a brief description in the mobile app, and NCTM Online Conference Planner.

NCTM will send instructions for providing company details and workshop description.

What You Need to Provide

- Additional audiovisual arrangements and associated costs
- Promotion of the workshop (Please Note: NCTM cannot guarantee attendance at Exhibitor Workshops. Contact NCTM@theygsgroup.com for additional ways to market your presentation time.)
- Adherence to the workshop schedule and clearance of the room after your session
- Laptop

CONTACT INFORMATION

ROOM SETTINGS

TBD1Classroom
TBD2Rounds
TBD3Classroom
TBD4Rounds
Exhibitor Theater 175 Classroom
Exhibitor Theater 275 Classroom

Rooms and times are reserved on a first come, first served basis. Rooms cannot be reconfigured.

TIME SLOTS

Exhibitor Workshops are one-hour long and start at the following times on Thursday, October 29 and Friday, October 30:
8:00 AM 1:00 PM
9:30 AM 2:30 PM
11:00 AM 4:00 PM

Exhibiting Organization

Contact Name

Contact Phone Number & Extension

Contact Email

ITEM	QTY	COST PER	TOTAL COST
NEW! Thurs., Oct. 29 Lunch & Learn		\$8,000	
NEW! Fri., Oct. 30 Lunch & Learn		\$8,000	
Thurs., Oct. 29 Exhibitor Workshop		\$1,500	
Fri., Oct. 30 Exhibitor Workshop		\$1,500	
NEW! Featured Exhibitor Workshop (Add-On)		\$4,500	

CONTRACT TOTAL: \$_____

PAYMENT POLICY & INFORMATION

Full payment and complete contract are due no later than **October 14, 2026**. Applications received without payment will not be processed. No refunds will be made for cancellations made on or after **July 1, 2026**.

An invoice for your confirmed contracted purchase amount will be provided in no more than 3 business days from the time of receipt of completed contract. Payment in full is due to be remitted immediately upon receipt of your invoice. Payments can be made via check, ACH or credit card.

A 3% surcharge will be applied on all credit card transactions, which is not greater than our cost of acceptance. No surcharge is applied to payments made via ACH. See section 4 of the exhibit terms, conditions and regulations on page 2 of this contract for additional details.

SIGNATURE AND AGREEMENT

By signing below, exhibitor agrees to abide by the responsibilities set forth in this agreement in addition to the terms and conditions outlined on pages 2 and 3 of the Exhibitor Contract. Any violation on the part of the exhibitor will nullify the exhibitor's right to occupy the meeting space. Exhibitor will not be released from liability and will forfeit to NCTM all monies that have been paid.

Authorized Signature

Date

Print Full Name and Title